

MINUTES OF A MEETING OF THE CEMETERY COMMITTEE HELD AT LYNDHURST COMMUNITY CENTRE ON 25 OCTOBER 2011 AT 6.00 PM

Present: Mr P Boyes (Chairman), Mrs A Butcher, Mr J Charlesworth, Mrs H Klaassen, Mrs A Trend and the Revd Dr C Wilkins.

In Attendance: Mrs M Weston (Clerk to the Council).

1. Apology for Absence

An apology for absence was received from Mr M Rollé.

2. Declarations of Interest

None.

3. Election of Vice Chairman

RESOLVED: That Mrs Trend is elected Vice Chairman for the ensuing year.

4. Minutes of Previous Committee Meeting

The minutes of the Committee meeting held on 23 May 2011 were signed by the Chairman as a true and accurate record.

5. Matters Arising

(a) *Wall of Remembrance Plaques*

The Chairman reported that some of the replacement plaques had been badly fixed to the wall. This had now been rectified.

(b) *Cemetery Revenue*

It was reported that funeral directors and monumental masons were all reporting a downturn in business.

(c) *Adders in the Cemetery*

In answer to a question from Mrs Trend, the Chairman reported that he was, indeed, very careful how he dealt with adders but it was necessary to take action if there were Cemetery visitors nearby.

(d) *Pictures for the Chapel*

The Revd Dr Wilkins said she would provide some appropriate pictures to be hung in the Chapel.

(e) *Brochure*

This would be dealt with when time allowed.

6. Outline of Progress Made to Date

The Cemetery Committee Chairman reported that work on the oldest part of the Cemetery is now 50% completed. Monuments are in the process of being re-erected but pinning and sleeving is a long process, with the use of a generator being required for power tools. Both wicket gates have been repaired and repainted and the water tanks have been emptied, cleaned out and repainted. There has continued to be a supply of water this year. The road and car park have been resurfaced. Notices have been posted to warn of unstable gravestones. Michael Grant has continued his voluntary work marking the sections of the cemetery and steel posts have been erected. Tree maintenance continues as necessary along with levelling of the spoil areas, which contain earth previously left by gravediggers. Indiscriminate dumping has ceased. The spoil is used to fill and level graves as necessary and other areas are being levelled for easier grass cutting. Several large

tree stumps have been removed. Roof tiles on the Chapel have been renewed and thanks must go to Mr Whitehorn for undertaking this work.

7. Outline and confirmation of future progress/plans

The Cemetery Committee Chairman reported on work that would need to be done as follows:-

The Chapel entrance (interior) brickwork needed repointing.

Work needed to be undertaken on the old part of the Cemetery to include landscaping and securing monuments/gravestones.

General maintenance work regarding cleanliness and safety of the Cemetery.

Remedial work on all gravestones/memorials.

Calming measures in the gravel car park.

8. Precept Request for the financial year 2012/13

RESOLVED: That the following precept request be made for the financial year 1 April 2012 to 31 March 2013:-

Description	Proposed budget 2012/13
Cemetery maintenance/war memorial	£5,250.00
Fire Precautions Certificate	£100.00
Grass cutting	£4,000.00
Business rates	£700.00
Sundry Items	£500.00
Chapel Maintenance	£500.00
Gas cylinders	£100.00
Tree/rhododendron work	£500.00
Road/car park maintenance	£450.00
Incinerator	£50.00
Chapel Reorganisation & Renovation	£1,850.00
Total	£14,875.00
Estimated income	£8,000.00
Budget requirement	£6,875.00

9. Any Other Business

In the absence of any other business the Chairman thanked those present for attending and closed the meeting.

_____ Chairman

_____ Date