

MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 11 JULY 2017 COMMENCING AT 7.15 PM

Present: Councillors M Rollé (Chairman), the Revd Dr C Wilkins (Vice Chairman), G Bisson, Dr P Burrows, T Dunning, F Green, K Kaljura, S Se-Upara, A Trend, A Wiltshire and P Wyeth

Clerk/RFO: Mrs M Weston

In attendance: Seven members of the public (part of the meeting)
Carolyn Griffiths (Press) (part of the meeting)

50. Disclosures of Interest

The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda where they might be considered to have a prejudicial interest. There were no declarations of interest in Agenda items.

51. Apologies for Absence

An apology for absence were received from Councillor Dr E Chell.

52. Public Participation

A member of the public drew the Parish Council's attention to the damage that had been sustained recently at the former Lyndhurst Park Hotel and, in particular, the destruction of the stained glass window which was considered to be of considerable importance. He said he did not feel the owners of the building, PegasusLife, were doing enough to protect the building for which they had a maintenance duty. The Chairman said he had written to PegasusLife but felt the reply had not been satisfactory and had also forwarded information to Julian Clegg at Radio Solent. Councillor Wilkins said she had tried to get the site listed building status and when this had proved unsuccessful she had sought local listing which had also been refused. She said she felt the NFNPA should offer protection. Councillor Wyeth said she had contacted the NFNPA who had said they couldn't do anything further until the Local Plan is adopted. Another resident, who lives close by, reported that the Police had refused to act and also reported that NFDC had been on site during the week. He had particularly been subjected to disturbances during the night when the building had been damaged by intruders. Another resident said they would like to see the older part of the building flourish with some other use than as a hotel. A resident said that a lesson should be learnt and a survey conducted of local buildings in the parish that might be worth listing with a view to taking this matter further. It was suggested that ASBOs could be placed on intruders. Councillor Wyeth said she didn't feel that the existing PegasusLife plan would be acceptable to NFNPA as it had only reduced the number of accommodation units marginally and had suggested that it might be acceptable to drop the idea of holiday homes in favour of affordable housing which would be set back from the High Street. It was recognised that there was now a fire hazard.

RESOLVED: That the Clerk write to the Police and Crime Commissioner to ask if any further action could be taken and that PegasusLife be asked to put more security in place, including a guard for the site.

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| Action: Clerk to contact Police and Crime Commissioner and PegasusLife |
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53. Minutes

The minutes of the Parish Council meeting held on 13 June 2017 were approved as a true and accurate record.

54. Matters Arising

Councillor Burrows reported that he had met with 16 residents of Bank concerning adoption of the telephone box outside The Oak PH. He confirmed that they wished to adopt the phone box and provide similar facilities to those in Emery Down. They are considering some fundraising opportunities and there would, at this stage, be no significant costs to the Parish Council.

55. Committee Meetings

The minutes of the following Committee meetings held since the date of the last meeting were submitted:

(a) Cemetery Committee Meeting – 16 June 2017

Councillor Wiltshire, as Cemetery Committee Chairman, explained that he had met with Hannah Chalmers, NFNPA Tree Officer, concerning the possible sites within the Cemetery for a toilet. It was stressed that this facility would not be for general use but only for funerals and similar occasions when the chapel was in use. It was noted that there were two possible sites and both were near to the lych gate. The building would have to be placed on a raft in order to satisfy criteria for protection of tree roots and a cesspit could be buried under a path.

RESOLVED: That Councillor Wiltshire continue negotiations with the NFNPA and the Clerk would ascertain whether planning permission would be necessary.

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| Action: Clerk and Councillor Wiltshire |
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(b) Planning Committee Meeting – 27 June 2017

The Clerk stated that Application No 00407 in respect of Bromley Cottage, Goose Green was due to come before the next Development Control meeting at NFNPA. She stated that the Planning Committee Chairman was unable to attend and the Vice Chairman indicated that he was also unable to attend. Therefore LPC would not be represented.

56. Lyndhurst Park Hotel

The Chairman indicated that he did not feel further discussion was necessary on this subject as it had been fully dealt with during Agenda Item No 52 – Public Participation.

57. Protection of Verges within the Parish

Councillor Wyeth reported that the main concern was in Shrubbs Hill Road although it was noted by several Councillors that there was also erosion of verges in Southampton Road and Goose Green.

RESOLVED: That the Clerk write to HCC, as the Highway Authority, to ask for protection of the verges within the village periphery with particular emphasis on Shrubbs Hill Road.

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| Action: Clerk |
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58. Neighbourhood Planning

It was agreed that it was important to get listed status for significant buildings in the village. Councillor Wyeth felt it was also paramount to find any pockets of land that could be used for affordable housing and to establish what type of buildings were needed. A suggestion for bungalows had been mooted. It was noted that the Village Plan contained the names of listed buildings in the parish and this would be a good basis. The viability of a village design statement and neighbourhood plan were discussed with no firm decision coming forward at this stage.

59. Wellands Road Update

Councillors Se-Upara, Trend and Green, together with the Clerk, had attended a meeting the previous evening which LPC hosted for representatives from Wellands Road and High Street traders who had a facility to unload to their premises from Wellands Road. It had been a useful meeting with some progress being made. Traders had agreed to talk to drivers who delivered to them to ask for their considerate co-operation in this residential area. The Wellands Road Residents Association will be writing to delivery companies and the traders to try to give them a better understanding of the problems. It was noted that it was sometimes residents who were speeding along Wellands Road.

The Clerk read out an email from the residents committee in which it was stated that they had been clearing the car park area and had written to NFDC to ask if the small public car park could become a residents only parking area. It was agreed by Councillors that they did not feel this was acceptable. Residents were also asking for residents parking only on the north side of the road as opposed to the present no parking restrictions.

60. Clerk's Report/Parish Council Office Update

The Clerk reported that she would be attending a training session the following week at HALC regarding Transparency regulations and budgeting. The cost would be £40.

With regard to progress with the new office, apart from installation of current records, all arrangements were in place. Both the Clerk and Chairman thought it was important that fire retardant cabinets be purchased for storage of archived records and this could cost up to £2,000. Councillor Kaljura suggested purchasing second hand cabinets and this was agreed. Councillors were now starting to use the office and this facility was proving successful. A notice would be placed in the office window and the Community Centre noticeboard advertising for volunteers.

61. District Councillor's Report

Councillor Wyeth reported that she had been informed that the proposed roadworks close to Foxlease would not be taking place in their planned form but some work would be undertaken following the New Forest Show. She reiterated that some cuts in spending would be necessary but confirmed that refuse collection would not be affected. There was a campaign to encourage pubs and restaurants to serve healthy foods.

62. Correspondence

The Clerk drew Councillors attention to previous correspondence from the Chairman of the Governors at the Infant School who had suggested that she come to a Parish Council meeting regarding the school's concerns at the pollution levels in the High Street.

RESOLVED: That the Clerk write to the Chairman of the Governors inviting her to attend the September Parish Council meeting.

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| Action: Clerk |
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63. Accounts

(a) To consider accounts paid and due for payment since the date of the last meeting

The Clerk/RFO presented the accounts as follows:

Income received since last meeting to current account

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|-------------------------|----------------|-------------|----------------|
| Utility Warehouse | 13.08 | 0.00 | 13.08 |
| PAYE Repayment by Clerk | 1615.60 | 0.00 | 1615.60 |
| Cemetery Fees | 2570.00 | 0.00 | 2570.00 |
| Total | 4198.68 | 0.00 | 4198.68 |

Cheques requiring endorsement

| <i>Cheque no</i> | | Net | VAT | Total |
|------------------|--|---------|-------|---------|
| 2583 | Westwood Building and Plumbing <i>Cemetery shed extension</i> | 1490.00 | 0.00 | 1490.00 |
| 2584 | Mr P Trend <i>Cemetery open day administration</i> | 40.50 | 0.00 | 40.50 |
| 2585 | HMR C <i>MHW PAYE & NI</i> | 862.42 | 0.00 | 862.42 |
| 2586 | HMR C <i>MHW PAYE & NI</i> | 1648.30 | 0.00 | 1648.30 |
| 2587 | Discount Warehouse Ltd <i>Office carpet</i> | 437.50 | 87.50 | 525.00 |
| 2588 | HMR C <i>Relates to previous tax year</i> | 252.00 | 0.00 | 252.00 |

New payments by cheque

| <i>Cheque no</i> | | | | |
|------------------|--|----------|-------|----------|
| 2589 | Lyndhurst & District Community Assoc <i>Room hire x 2</i> | 47.00 | 0.00 | 47.00 |
| 2590 | Harrison Hire Limited <i>Equipment hire in Cemetery</i> | 345.00 | 69.00 | 414.00 |
| 2591 | Mrs M Weston | 2,702.38 | | 2,702.38 |

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|------------------------------|-------------------------------------|----------------|---------------|----------------|
| | <i>Clerk Salary/Expenses</i> | | | |
| 2592 | NFDC | 292.22 | 58.44 | 350.66 |
| | <i>Dog Waste Collection</i> | | | |
| 2593 | RTS Fencing | 115.00 | 23.00 | 138.00 |
| | <i>Drainage work at Great Mead</i> | | | |
| 2594 | Mary Corbett Accountancy Ltd | 46.90 | 0.00 | 46.90 |
| | <i>Payroll fees re HMRC</i> | | | |
| 2595 | New Forest Tree Services | 260.00 | 0.00 | 260.00 |
| | <i>Cemetery tree stump grinding</i> | | | |
| Total cheques payment | | 8539.22 | 237.94 | 8777.16 |
| Direct debit payments - BT | | 223.36 | 0 | 223.36 |
| Total payments | | 8762.58 | 237.94 | 9000.52 |

(b) The financial report and bank reconciliation were received as follows:

Financial Summary at date of meeting

| | | |
|------|------------------------|------------------|
| | Opening Balance | 137998.39 |
| | New income | 4198.68 |
| | Sub-total | 142197.07 |
| less | Uncleared cheques | 1155.00 |
| | Sub-total | 141042.07 |
| less | Payments to be made | 9000.52 |
| | Closing Balance | 132041.55 |

64. Reports from Representatives of Outside Bodies

It was reported that LPC had been consulted by the Chairman of the Chamber of Trade on two suggestions which the Chamber had discussed and felt would assist in increasing the number of visitors, and thus trade, in Lyndhurst. The first was street art on the side of buildings. This was not considered feasible although it was accepted that as long as it was not an advertisement it would not contravene any regulations. The second suggestion was that a change be made in the way car parking charges were made so that a ticket was taken on entry to the car park and a charge was made on departure. It was noted that this would necessitate entry and exit barriers being installed which would prove costly. Due to advances in technology there were now other ways of paying remotely for a parking ticket if a motorist decided to lengthen their stay.

RESOLVED: That the Clerk write to the Chairman of the Chamber of Trade informing her of LPC's views on this matter.

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| Action: Clerk |
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Councillor Se-Upara reported that he was now part of the Community Speedwatch Team.

It was noted that Tea Total, who had premises on the corner of Romsey Road/High Street had taken on the part of the New Forest Centre formally occupied by the Visitor Information Centre. A change of use was not necessary for two years.

Councillor Wyeth asked Councillor Wiltshire to purchase a wreath on her behalf as she would be representing NFDC at the Remembrance Day Service.

Action: Councillor Wiltshire

65. Dates for Future Committee Meetings

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|---------------------|------------------------|---------|------------------------------|
| Allotment Committee | Monday 24 July 2017 | 6.30 pm | Allotment Gardens |
| Planning Committee | Tuesday 25 July 2017 | 7.15 pm | Community Centre |
| Planning Committee | Tuesday 22 August 2017 | 7.15 pm | Community Centre |
| Amenities Committee | Tuesday 3 October 2017 | 7.15 pm | Parish Office 13 High Street |

66. Items for Discussion at the Next Meeting

Items brought forward from the July Agenda.

Any items brought to the Clerk's attention by Monday 4 September 2017.

Concerns regarding pollution levels in Lyndhurst High Street

_____ Chairman

_____ Date