

MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 12 DECEMBER 2017 COMMENCING AT 7.15 PM

Present: Councillors M Rollé (Chairman), the Revd Dr C Wilkins (Vice Chairman), Dr P Burrows, T Dunning, F Green, S Se-Upara, A Wiltshire C Willsher and P Wyeth.

Clerk/RFO: Mrs M Weston

In attendance: None

123. Disclosures of Interest

The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda where they might be considered to have a prejudicial interest. There were no declarations of interest.

124. Apology for Absence

Apologies for absence were received from Councillors G Bisson, K Kaljura and A Trend.

125. Public Participation

None.

126. Minutes of the November LPC meeting

The minutes of the Parish Council meeting held on 14 November 2017 were approved as a true and accurate record and signed by the Chairman.

127. Matters Arising

None.

128. Committee Meetings

The minutes of the following Committee meetings held since the date of the last meeting were submitted and ratified:

Finance and General Purposes Committee meeting
Planning Committee meeting

129. Precept Recommendation and Request 2018

The Clerk reported that following the Finance and General Purposes Committee meeting she had made further enquiries regarding the possibility of making payments other than by S.137 grant allocation and it had become apparent that S.137 was the only method that could be used when making donations to outside bodies as LPC do not hold the General Power of Competence. She suggested that it would therefore be more appropriate to include an amount of £1,500.00 in the precept request for the financial year commencing 1 April 2018 in order that grant applications from local voluntary organisations could be considered on their merits. This could be achieved by reducing the Amenities Committee budget by £1,500.00, as already proposed in the Amenities

Committee budget for the F&GP meeting, which would not lead to any undue reduction in services or efficient operation of this budget. There would be no need for an increase in the precept over or above what had been agreed at the Finance and General Purposes Committee meeting.

RESOLVED: That a Precept request be made for the financial year commencing 1 April 2018 of £80,000.00.

Mrs Wyeth asked that it be minuted that she had abstained from voting.

130. County Councillor's Report

None.

131. District Councillor's Report

Councillor Wyeth gave her report as Lyndhurst's District Councillor. The NFDC Council Tax base for Lyndhurst would be £1,142.50 for the forthcoming financial year based on the D band Council tax rate. The changes in the New Forest East parliamentary constituency boundaries would include Chilworth, North Baddesley and Rownhams.

The Local Plan was due on Thursday and indicated that the defined village boundary had been set in the 1980s and would remain the same. With regard to any development of the site of the Lyndhurst Park Hotel, possible use regarding Policy SP23 allowed for mixed use development, tourism, approximately 50 dwellings, preservation of the historic building and plans should preserve and enhance the Conservation Area. Adequate parking should be allowed, together with affordable housing close to 50% viability through an open book approach, allowing for residents with a local connection. Policy SP55 would cover access. The Local Plan was likely to take up to two years to implement.

132. Accounts

(a) The accounts paid and due for payment since the October meeting were presented as follows:

Income received since last meeting to current account

Allotment Fees	128.00	0.00	128.00
Re Arthur Phillip books	92.50	0.00	92.50
Cemetery Fees	940.00	0.00	940.00
Total	1160.50	0.00	1160.50

Cheques requiring endorsement

<i>Cheque no</i>		Net	VAT	Total
2701	Business Stream <i>Allotment Water</i>	294.00	0.00	294.00
2702	ADH Cleaning & Maintenance Services <i>Office window cleaning - October</i>	42.00	0.00	42.00

New payments by cheque

Cheque no

2703	New Forest District Council <i>Contribution to CCTV</i>	366.00		366.00
2703	Copyrite <i>Printing</i>	6.10	1.22	7.32
2704	The Play Inspection Company <i>Annual play equipment inspection</i>	65.00	13.00	78.00
2705	New Forest District Council <i>Grasscutting at Great Mead</i>	321.00	64.20	385.20
2706	Mrs M Weston <i>Salary and Expenses</i>	2,848.87	146.08	2,994.95
Total cheques payment		3942.97	224.50	4167.47
Direct debit payments - BT		3.00	0.60	3.60
Total payments		3945.97	225.10	4171.07

(b) Bank Reconciliation

Financial Summary at date of meeting

	Opening Balance	141027.08
	New income	1160.50
	Sub-total	142187.58
less	Uncleared cheques	0.00
	Sub-total	142187.58
less	Payments to be made	4171.07
	Closing Balance	138016.51

RESOLVED: That the above accounts be accepted as paid and due for payment.

(c) Banking Transactions

The Clerk reported that TLC Online, LPC's website providers, had requested payment by means other than cheque, preferably standing order, online payments or direct debit.

RESOLVED: That the Clerk explore the possible methods of payment and set up future arrangements.

133. Speed Indicator Devices

As it had now become apparent that SIDs could only be deployed on a temporary basis, ie must be moved around on a regular basis, further advice as to what was permissible had been sought from HCC. A decision would have to be made as to whether LPC would move signage with their own resource, in which case it would be necessary to obtain a licence or it might be possible for NFDC to assist with deployments providing LPC paid any costs involved. Information on possible locations for SIDs would have to be given to HCC and if they were to be placed on lamp columns permission would need to be gained from SSE, again with cost implications. An annual programme of deployments would need to be drawn up in advance with the maximum periods being adopted between movement of the equipment.

RESOLVED: That the Clerk make all necessary enquiries and gain information required.

134. Street Furniture – Cycle Repair Kit

Although the proposal agreed at the November LPC meeting had been to place the cycle repair kit on highway land adjacent to the former Lyndhurst Park Hotel, this would not be possible due to the fact that the site had SSSI, SPA, Ramsar, etc protection. It might be possible however to use a site in the main car park.

RESOLVED: That the Clerk make further enquiries regarding placing the kit either near the cycle stands on Community Centre land or near the former youth club building.

135. Pollution in the High Street

The Chairman outlined the information he had obtained regarding Plume air quality modelling and advances that are being made. It was noted that NFDC and Southampton City Council are now working together on this topic. It is recognised that there are some serious problems in areas of the High Street but Councillor Wyeth asked that caution be exercised when dealing with this matter as the Chamber of Trade are concerned regarding the effect on trade from adverse publicity on this subject.

The Clerk reported that she had recently received a letter from a local resident who had some ideas for traffic management in the village centre and it was agreed that she and the Chairman would study the ideas and report back to the next meeting.

136. Governance Recommendations

Councillor Se-Upara reported that he and the Clerk had attended a seminar on the new Data Protection Regulations that would be coming into force in June 2018. It was agreed that iPad security and email addresses for Councillors would need to be visited in order to comply with new regulations.

The Clerk reiterated her statement made at a previous meeting regarding governance documents and asked that the Parish Council give consideration to adoption of NALC standing orders, with amendments, at the January meeting.

RESOLVED: That the Clerk consult with TLC-Online to set up dedicated email addresses, look into safeguarding security regarding sharing information with iPads and compile NALC based standing orders, circulate them to Councillors with a view to discussion and adoption at the January 2018 LPC meeting. It would also be necessary to purchase a shredder.

137. Reports from Representatives of Outside Bodies

Councillor Wiltshire reported that he had been unable to secure the services for a flypast on Remembrance Sunday 2018 as the organisation concerned, the Battle of Britain Memorial Flight, did not participate during the winter months. However, they might be prepared to take part in summertime and this could possibly be linked to a flypast by the Red Arrows.

It was noted that both Minstead and Emery Down should be invited to be represented at the 2018 Remembrance Day Service and Parade.

Councillor Wyeth reported that the Pre-School had not been able to take children to sing carols at Hartwood House due to the safety aspect involved in crossing the busy A35 road. LPC had

previously requested a warning sign be placed near Hartwood House to flag up that elderly residents might cross the road at this point.

It was noted that Lyndhurst Pre-School had recently received an Outstanding Report from Ofsted.

Councillor Se-Upara reported that he had attending a Police Beat Surgery at the Parish Council Offices, at which the Clerk had also been present. The Surgery had been led by PCSO Richard Williams and had been very well attended by local residents, with most queries relating to parking and speeding traffic. Another meeting will be held in approximately one month's time.

138. Dates for Future Committee Meetings

Planning Committee Tuesday 19 December 2017

139. Items for Discussion at the Next Meeting on Tuesday 9 January 2018

Items brought forward from the October Agenda.
Any items brought to the Clerk's attention by Monday 2 January 2018.
Letter concerning possible ideas for solutions to traffic problems in Lyndhurst.

_____Chairman
_____Date